



KIZAN

Microsoft Teams Apps



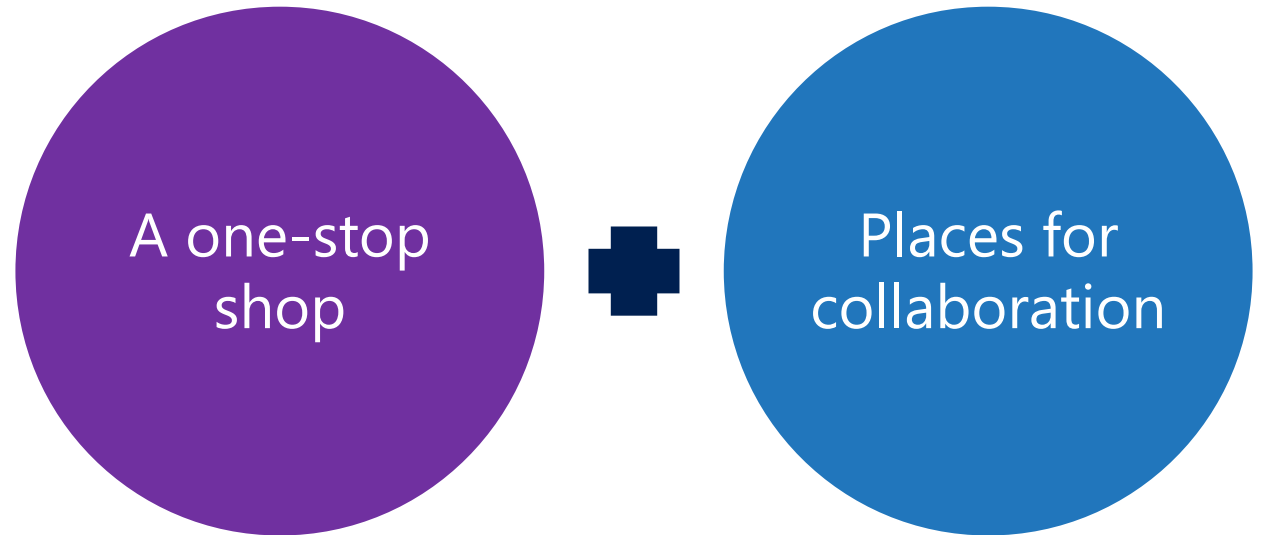
Housekeeping



- I will pause throughout the session for questions
- Please mute your lines unless asking a question at those times
- Please use the "raise hand" feature of Teams to ask your question
- You may use the chat if necessary, but responses will be slower

What is Teams?

“**Microsoft Teams** is the **HUB** for teamwork in Office 365 that integrates all the people, content, and tools your **team** needs to be more engaged and effective.”



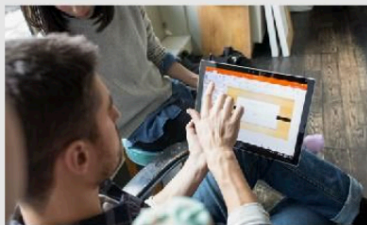
Core Workloads



Chat

Communicate through threaded and persistent chat with additional features:

- Rich text capable
- Chat, call, and meet across devices, including mobile
- @mention someone to ensure they see your mention
- Keep interactions engaging with memes and animated GIFs
- File sharing in chat



Collaborate

Streamline collaboration and improve teamwork:

- Search for content, files, and people
- Track project chats, notes, files, and meetings in one place
- Office 365 apps are built into Teams for easy access to SharePoint, OneNote, Power BI, Planner, and more
- Communicate directly by @mentioning and tagging team members
- Co-author in real time using connected Office and other apps



Meetings

Supports both private and channel meetings in more productive, real-time meetings with:

- High definition audio, web and video conferencing
- Presentation and application sharing
- Cloud recording of meetings with transcription and translation
- Share content and use intelligent features like background blur and scheduling assistance from mobile



Calling

Connect with anyone through phone system:

- Have a dedicated phone number for domestic and international calls
- Advanced features including voicemail, transfer, and emergency calling (e911)
- Advanced call management including call routing, auto attendant, and reporting
- Hybrid voice using Direct Routing

Microsoft Teams

The hub for teamwork in Office 365



Communicate

through chat, meetings & calls



Collaborate

with deeply integrated Office 365 apps



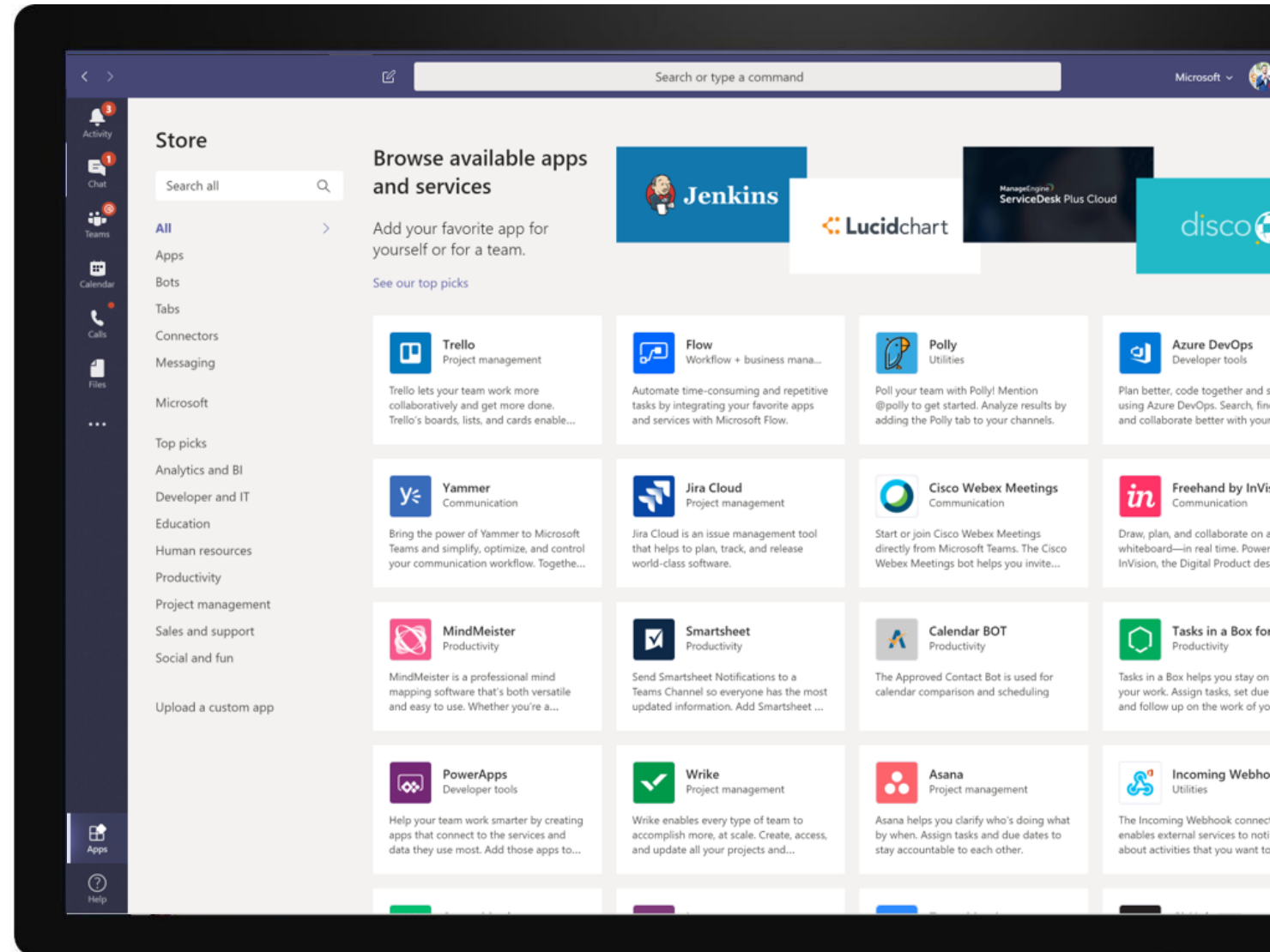
Customize & Extend

with external apps, automation, process flows, and custom apps

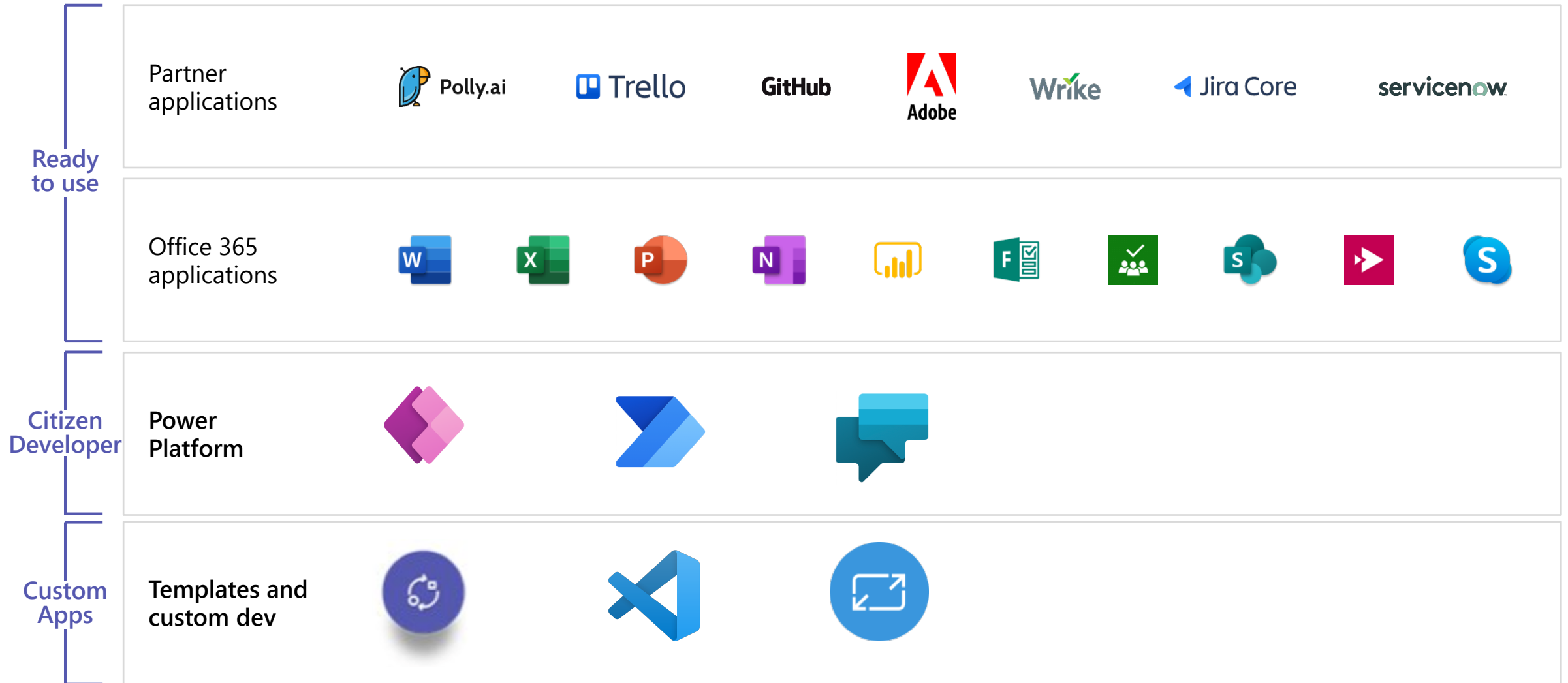


Work with confidence

enterprise level security, compliance, and manageability



The Apps Picture at a Glance



READY TO USE



Launch ready-to-use apps
within your environment

Types of ready to use apps for Teams

First-party apps

Developed by Microsoft

Microsoft Office 365 or Office workloads

AVAILABLE

Third-party apps

Not built by Microsoft

Enabled in central location

Free but needs licensing

LIMITED

Curated third-party apps

Your list of apps has been curated by COT, so your list is **MORE LIMITED** than commercial tenants

Availability is partly due to configuration and partly due to support in the GCC

The screenshot displays the Microsoft Teams App Source interface. On the left, a sidebar titled 'Apps' contains a search bar and a list of categories: All, Personal apps, Bots, Tabs, Connectors, Messaging, Developer and IT, Productivity, Project management, Sales and support, and Social and fun. The main area is titled 'Get more done with apps!' and includes a sub-header 'Simplify workflows, share data, or find new ways to work smarter together.' Below this, there are several app tiles. At the top, a row of larger tiles includes Confluence, PRIORITY MATRIX, Envoy, and Jira Software. Below these, there are four smaller tiles for Lists (Microsoft), OneNote (Microsoft Corporation), Planner (Microsoft Corporation), and PowerApps (Microsoft Corp.). At the bottom left, there is a tile for SharePoint (Microsoft Corporation). Each tile features the app's icon, name, and a brief description of its functionality.

Apps

Search all apps

All

Personal apps

Bots

Tabs

Connectors

Messaging

Developer and IT

Productivity

Project management

Sales and support

Social and fun

Get more done with apps!

Simplify workflows, share data, or find new ways to work smarter together.

Confluence

PRIORITY MATRIX

Envoy

Jira Software

Lists
Microsoft

Create a new list from scratch, from templates, based on an existing list, or by importing data from Excel. Record data, have conversations...

OneNote
Microsoft Corporation

Use OneNote notebooks to collaborate on digital content and share it with your team.

Planner
Microsoft Corporation

Planner makes it easy for your team to stay organized, create and assign tasks, and keep track of your progress. Create a new plan so...

PowerApps
Microsoft Corp.

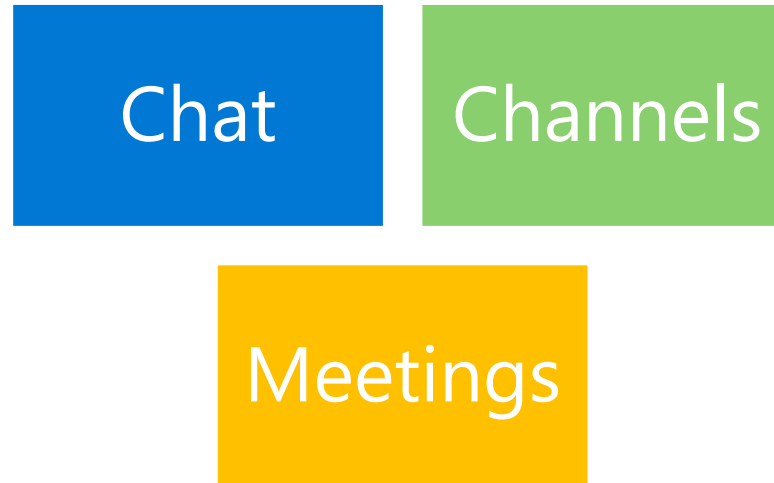
Help your team work smarter by creating apps that connect to the services and data they use most. Add those apps to your channel so you...

SharePoint
Microsoft Corporation

Add a SharePoint page or list. Lists can be edited. Pages are read only in Teams.

Apps in Teams

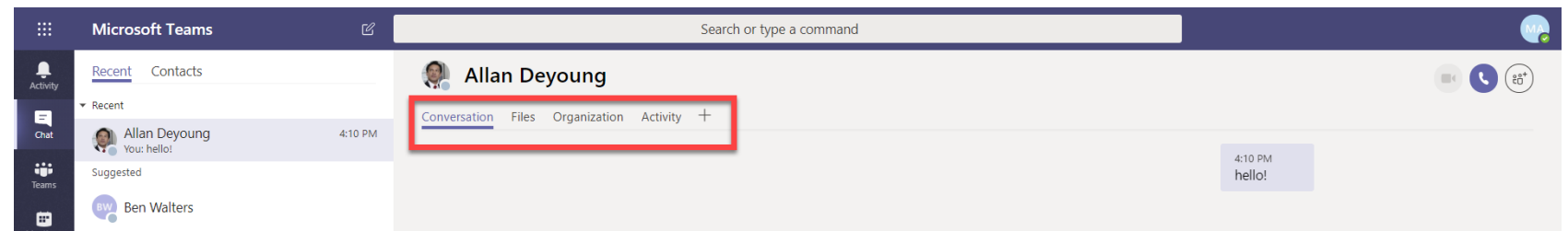
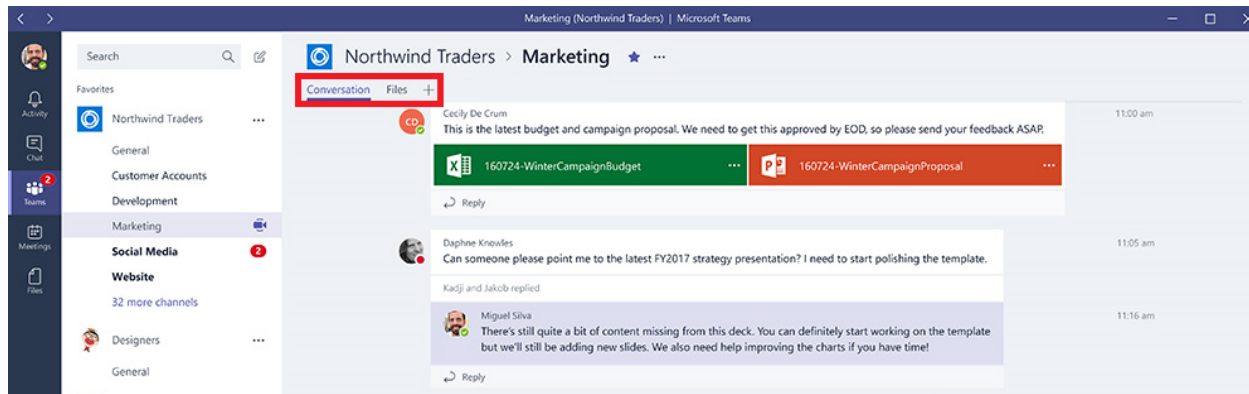
- Click the apps icon to view the available apps
- Click the ellipses to add apps you have available
- Interact with your app through tabs, bots, connectors, or extensions
- For some Teams, only owners may be able to add apps



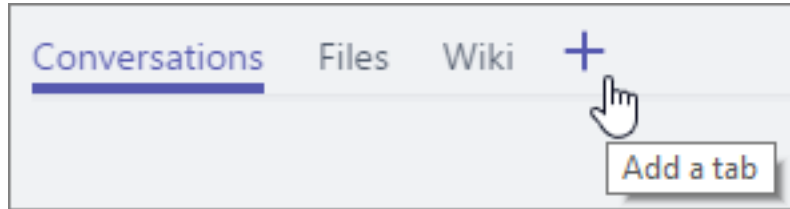
Tabs




- Embedded visual web experiences
- Each channel has a default set that may be customized
- Personal chats also support tabs



Planner



Planner About ×

 Planner makes it easy for your team to stay organized, assign tasks, and keep track of your progress. Create a new plan so you can start getting things done.
[Learn more](#)

☒ **Create a new plan**

Tab Name

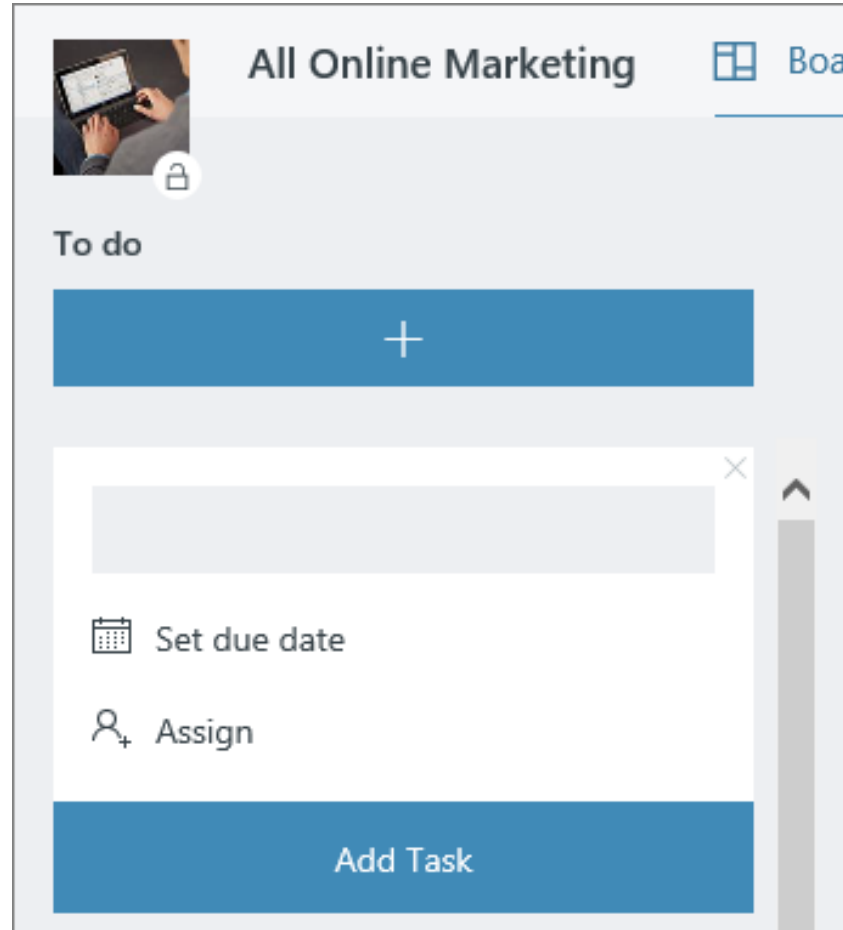
☐ **Use an existing plan**

Looks like this team has existing plans.
Select an existing plan to add it as a tab.

Existing plans ▼

☒ Post to the channel about this tab

Back Save



- Boards
- Buckets
- Tasks
- Checklists
- Charts
- Schedule

Third Party

- Polly for polls
- Freehand for whiteboarding

The screenshot displays a Microsoft Teams meeting interface. At the top, the header shows the user 'Adele Vance' and navigation tabs for 'Chat', 'Files', 'Organization', 'Activity', and 'Demo 1'. The main area is a whiteboard with a red hand-drawn smiley face. A vertical toolbar on the left contains icons for a pin, eraser, text, shapes, images, and a smiley face. Two overlays are visible: a 'Polly' app window in the top right and a 'Polly Authoring' window in the bottom right.

Polly App Window:

Hi There, I'm Polly!

A teammate of yours recently added me to help your team gather feedback!

Team Channel

All Hands Meeting Feedback

Here are some of the things I can do:

- Gather valuable feedback from your teammates directly in Microsoft Teams
- Provide powerful questions, quizzes, and feedback directly in meetings
- Add Polly as a tab to explore results and manage pollys

[Learn more](#)

Polly Authoring Window:

Want a better meeting experience with Polly?

Add Polly to your meeting and use the new Microsoft Teams meeting experience for better results, quizzes, and trivia in the meeting!

[Learn more!](#)

0/25 Responses collected

[Get More Responses](#)

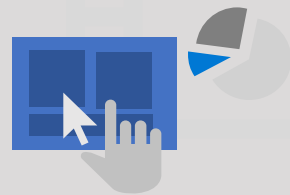
[Learn More](#)

Create New Polly

Create a new polly from scratch

[Create New](#)

CITIZEN DEVELOPER



Empower end users
to create their own apps

Microsoft Power Platform

The low-code platform for creating custom apps and processes.



Power Apps

Application development



Power Automate

Process automation



Power Virtual Agents

Intelligent virtual agents



Data Connectors



Portals



AI Builder



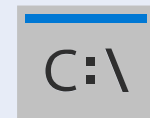
Dataverse



Citizen developers



IT developers



Pro developers

Use Power Platform to work smarter in **Teams**



Create custom apps without a code



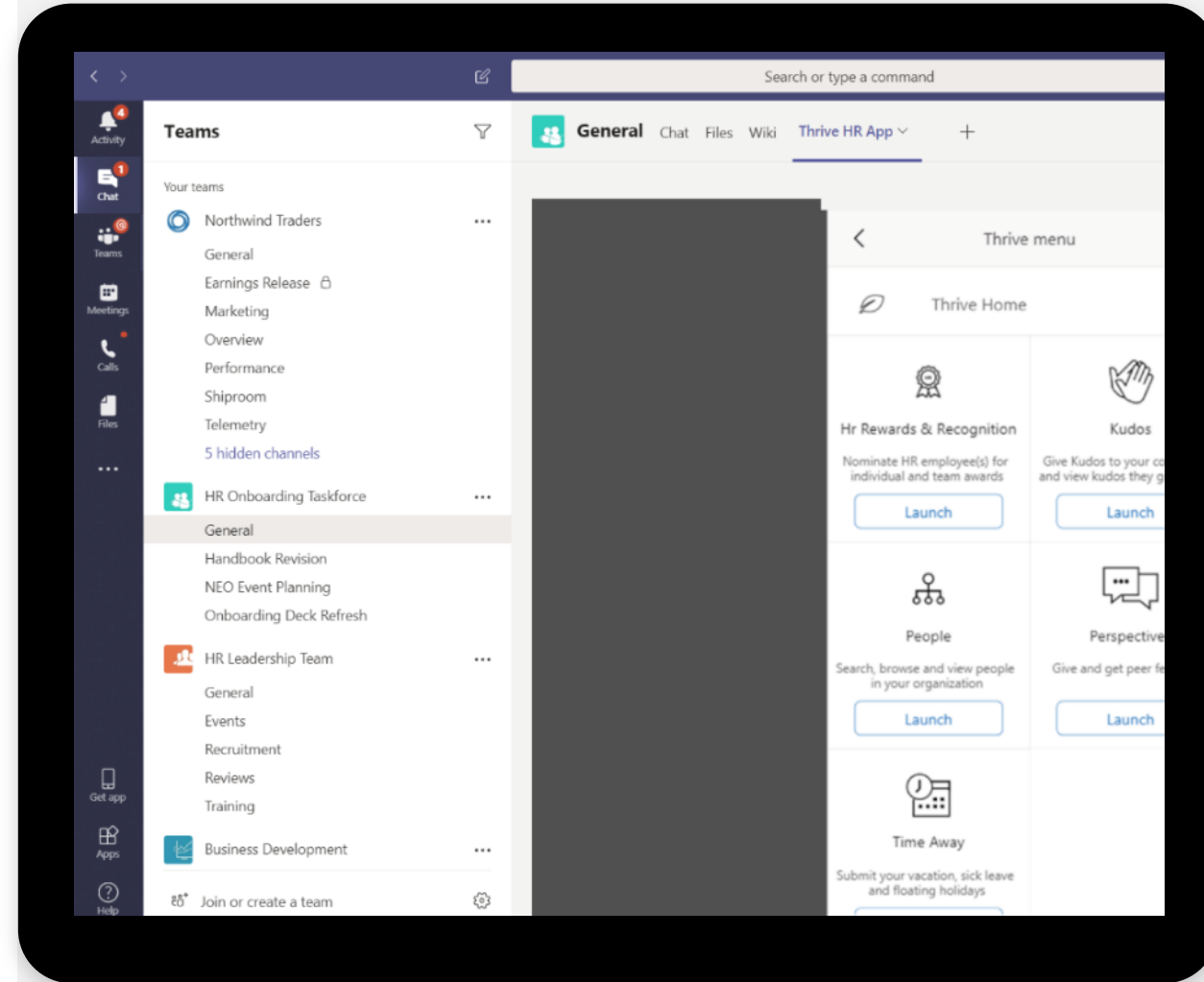
Automate time-consuming tasks



Integrate existing data



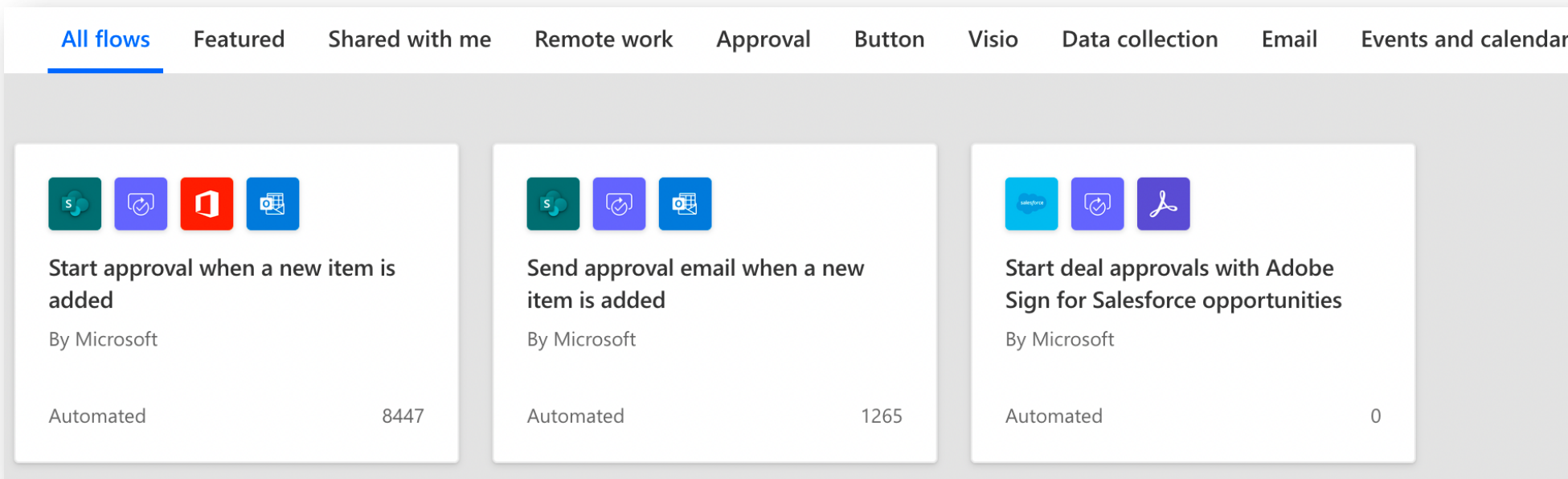
Share apps with everyone on your team



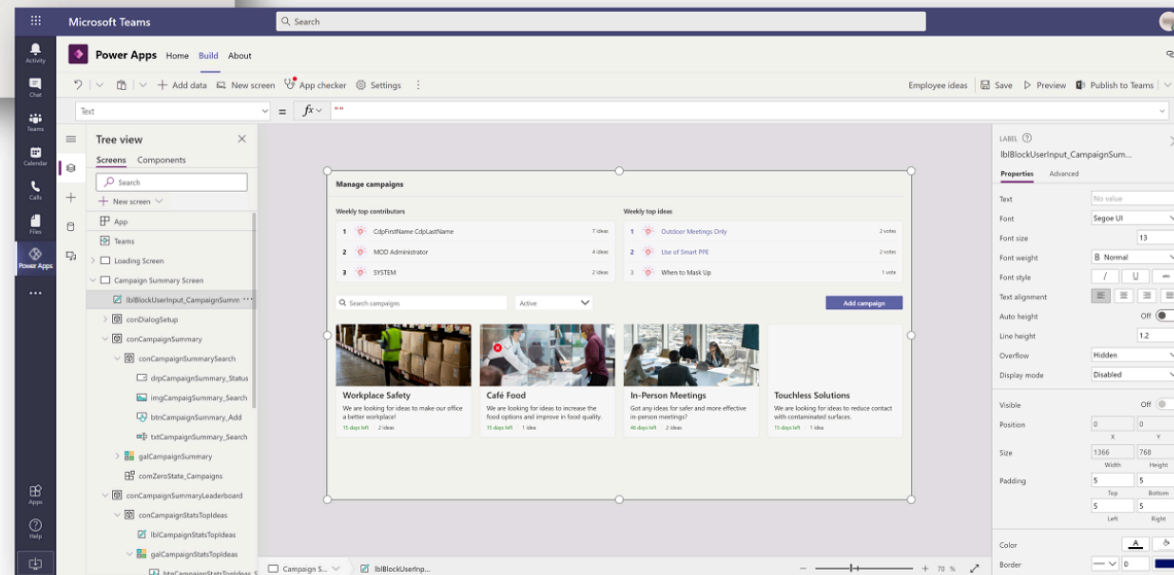
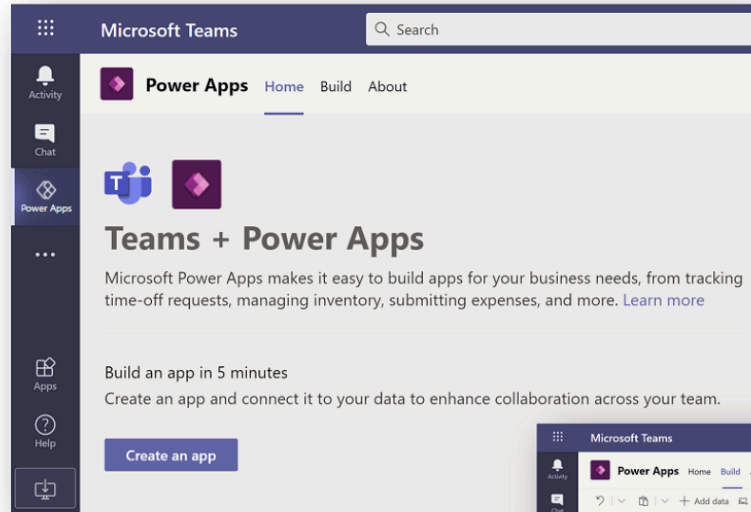
Power Automate



- What business processes can you automate to make your life easier?
- You can create Power Automate flows directly
- Templates help you build things quickly
- The flows can send messages to Teams



The PowerApps app



Questions

